

## CLAUSE FOR ORGANIZATION OF THE CONFERENCE

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Pursuant to Article 13 (1) and (2) OF THE REGULATION OF THE EUROPEAN PARLIAMENT AND OF THE COUNCIL (EU) 2016/679 of 27 April 2016 (GDPR). I inform you that:

1. The administrator of your personal data is: EXTRAL Sp. z o. o. with the registered office in Żory, ul. Wygoda 2, 44-240 Żory, KRS: 0000294931, Tax Identification Number: 534 2375148, REGON: 141217747.

2. In order to provide information regarding the processing of your personal data, we have appointed a Data Protection Officer in the person of Mrs. Bożena Krawczuk. Please send all information to the mailbox of the Data Protection Officer: [iod@extral.com](mailto:iod@extral.com).

3. In connection with taking part in the conference, your personal data will be processed in order to:

A. completing the application questionnaire, based on the consent expressed as an act confirming the consent by sending it to the Administrator, based on the legal basis of Article 6. paragraph 1.lit.a GDPR

B. issued financial and accounting documentation confirming purchase and sale transactions based on the legal basis of Article 6. paragraph 1.lit.c GDPR,

C. pursuing claims based on the legal basis of Article 6. section 1 lit.f GDPR,

D. marketing based on the Administrator's legal interest based on the legal basis of Article 6. section 1 lit.f GDPR,

E. image processing, based on the consent given in accordance with Article 6. paragraph 1.lit.a GDPR or a signed contract for the use of the image in accordance with Article 6. paragraph 1.lit.b GDPR,

F. archival - documenting the event with photographic materials based on the legal basis of Article 6. paragraph 1.lit.f GDPR.

4. Your personal data will be transferred to tax offices, banks, hotels, Poczta Polska SA, courier companies, law firms, the National Tax Administration, customs offices, statutory auditors, audit companies, companies enabling sales, orders and invoices through programs, electronic platforms for companies providing sales and marketing services.

5. Your personal data will not be transferred to countries not belonging to the European Economic Area.

6. Your personal data will be processed for the period of:

Purpose A. 1 year or withdrawal of consent.

Purpose B. In accordance with the Accounting Act.

Purpose C. Until claims expire.

Purpose D. Until the end of cooperation.

7. You have the right to access your data and the right to rectify, delete, limit processing, the right to transfer data and object (applies to Purpose C-D)
8. Providing your personal data is voluntary but necessary to fulfill the obligation of the administrator and performance of the contract.
9. You have the right to lodge a complaint to the President of the Office for Personal Data Protection ul. Stawki 2, 00-193 Warsaw, when you feel that the processing of personal data violates the law.
10. Your data will not be processed in an automated manner or in the form of profiling.

Date of the last modification : 21.06.2022